



Fundraising Event Agreement

Event Name: _____

Event Contact Person & Phone Number: _____

Event Location: _____

Event Time & Date: _____

If you are advertising or inviting people to this event through Facebook, please supply the facebook web address here:

Anticipated requests for involvement from the Lupus Alliance of LIQ. **Please check off those items that you would like/want in order to help make this a successful event.**

Posting on our website _____ Speaker at the event _____ Lupus bracelets for your guests _____

Posting on our facebook page _____ Alliance representative at the event to receive the check _____

Lupus brochures _____ Raffle basket or items for raffle baskets _____

Other: _____

Estimated expenses to run this event, i.e. location expenses, food, gift basket items, etc, please list them all here:

If you are making flyers for this event, and will be adding either our logo (which we will provide if requested) or our name, we will need to see the flyer for approval before you distribute it. The flyer must say somewhere, "To benefit the Lupus Alliance of LIQ, or all proceeds to benefit the Lupus Alliance of LIQ"

I, the undersigned, understand that am running my own event, for which the proceeds will be donated to the Lupus Alliance of LIQ. The Lupus Alliance of LIQ shall receive the net proceeds from this event. The Lupus Alliance of LIQ is in no way responsible for running the event, covering any expenses related to the event, or in the collection of any money associated with the event.

Print Name

Signature and Date